亞洲大學 公開授課申請表

附件一-1

Appendix-I

Asia University Public Lecture Application Form

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 學院/中心  College/Center |  | | 學系  Department: |  |
| 學年度  Academic Year | 學年度  Academic Year | | 學期  Semester | □上學期Last Semester □下學期Next Semester |
| 授課教師  **Instructor:** |  | | 授課類別  Lecture Type | □ 一般教師公開授課  兩年內是否曾公開授課  **General Instructor Public Lecture**  **Have you delivered a public lecture in the past two years?**  □ 是yes □ 否no  □ 新進教師公開授課  New Instructor Public Lecture |
| 授課科目  Course Title |  | |
| 授課班級  **Class Taught** |  | |
| 授課時間  Teaching Date and Time | 年 月 日 第 節  Year Month Day Period | | | |
| 授課地點  **Teaching Location** |  | | | |
| 預擬觀課教師名單（至少三名）  Proposed Observing Teachers List (at least three) | 一般教師： 名  General Instructors: (number) |  | | |
| 新進教師： 名  New Instructors: (number) |  | | |
| 曾獲教學績優獎項教師（至少一名）： 名  Instructors Who Have Received Teaching Excellence Awards (at least one): (number) |  | | |
| 系所/中心 主任 （簽章）  Department/Center Chair (Signature) | |  | | |

備註1：新進教師係指「本校專任或專案教師，於大專院校專任或專案任教未滿兩年者」

**Note 1:** A "new instructor" refers to a full-time or project-based instructor at this university who has taught full-time or project-based at a university for less than two years

備註2：各系（通識中心）每學期需安排至少一位兩年內未曾公開授課之一般教師進行一節課的公開授課

**Note 2:** Each department (or General Education Center) must arrange for at least one general instructor who has not delivered a public lecture in the past two years to conduct one public lecture per semester.

備註3：新進教師每學期需至少進行一節課的公開授課

**Note 3:** New instructors are required to conduct at least one public lecture per semester.

備註4：曾獲教學績優獎項教師係指曾獲教務處教學傑出教師、教學優良教師；教學資源與教師專業發中心（以下簡稱教發中心）創新教學傑優教師；教發中心獎助創新教材與學習評量傑出、特優獎；學務處學務處服學教學卓越獎、傑出獎；教育部教學實踐研究計畫績優/亮點計畫等獎項之教師

**Note 4:** Instructors who have received teaching excellence awards refer to those who have received the following awards:

Academic Affairs Office (Outstanding Teaching Award, Excellent Teaching Award)

Center for Teaching Resources and Faculty Development (Innovative Teaching Excellence Award)

Center for Teaching Resources (Innovation in Teaching Materials and Learning Assessment - Excellence or Outstanding Award)

Student Affairs Office (Service-Learning Teaching Excellence or Outstanding Award)

Ministry of Education (Teaching Practice Research Project - Excellence/Spotlight Awards).

亞洲大學 教學觀摩申請表

附件一-2

Appendix-II

Asia University Teaching Observation Application Form

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 學院/中心  College/Center |  | | 學系  Department: |  |
| 學年度  Academic Year | 學年度  Academic Year | | 學期  Semester | □上學期Last Semester □下學期 Next Semester |
| 授課教師  **Instructor:** |  | | 授課類別  Lecture Type | □ 教學觀摩  **Teaching Observation** |
| 授課科目  Course Title |  | |
| 授課班級  **Class Taught** |  | |
| 授課時間  Teaching Date and Time | 年 月 日 第 節  Year Month Day Period | | | |
| 授課地點  **Teaching Location** |  | | | |
| 預擬觀課教師名單（至少三名）  Proposed Observing Teachers List (at least three) | 一般教師： 名  **General Instructors: (number)** |  | | |
| 新進教師： 名  **New Instructors: (number)** |  | | |
| 系所/中心 主任 （簽章）  **Department/Center Chair (Signature)** | |  | | |

備註1：授課教師需為曾獲教務處教學傑出教師、教務處教學優良教師、教學資源與教師專業

發中心（以下簡稱教發中心）創新教學傑優教師、教發中心獎助創新教材與學習評量傑出、特優獎、教育部教學實踐研究計畫績優/亮點計畫等獎項之教師

Notes1.The instructor must have received awards such as:

Academic Affairs Office (Outstanding Teaching Awards or Excellent Teaching Awards)

Center for Teaching Resources and Faculty Development (Innovative Teaching Excellence Awards)

Center for Teaching Resources (Innovation in Teaching Materials and Assessment Awards - Excellence or Outstanding)

Ministry of Education (Teaching Practice Research Project - Excellence/Spotlight Projects).

備註2：新進教師係指「本校專任或專案教師，於大專院校專任或專案任教未滿兩年者」

Notes2.A "new instructor" refers to full-time or project-based instructors at this university who have taught full-time or project-based at a university for less than two years.

備註3：新進教師每學期需參加至少一次教學觀摩，一般教師每學年需參加至少一次教學觀摩

Notes3.New instructors must participate in at least one teaching observation per semester, and general instructors must participate in at least one teaching observation per academic year.